



4th Security Study Tour

REGISTRATION FORM

PLEASE MAIL and FAX/EMAIL THIS FORM TO: Miss Lindsey Barr:

UITP
rue Sainte-Marie 6
BE-1080 Brussels
Belgium

Email: lindsey.barr@uitp.org
Tel: +32 2 663 66 58
Fax: +32 2 660 10 72

BEFORE 26 AUGUST 2008!

◆ PERSONAL INFORMATION

Name* _____ First name*: _____ VAT NUMBER: _____

Company*: _____ UITP Membership Number: _____

Address*: _____

Telephone n°*: + _____ Telefax n°*: + _____

E-mail*: _____

Arrival date (San Francisco): _____ Hour of arrival: _____ Flight Number _____

Departure date (Los Angeles): _____ Hour of departure: _____ Flight Number _____

* This information must be completed

◆ REGISTRATION FEES 2100 €

Please note that the fees include hotel accommodation (from Sunday 28 September to Friday 03 October, i.e. 5 nights), transfer from San Francisco to Los Angeles, all local transfers (between airports, stations, hotels, meetings, visits, restaurants, etc), meals indicated on final programme, visits, and documentation. **The flight to and from your home country are NOT included in the fees.**

◆ PAYMENT

Please note that the payment has to be done before 01 September. Your place on the tour is only confirmed once payment has been received.

UITP account: Fortis Bank, Boulevard Anspach 3, BE-1000 Brussels
Account: 210-0117353-35
Swift code: GEBA BE BB 36A
IBAN: BE 57210011735335
BIC: GEBA BE BB 36A

Please mention the name of participant, followed by SECURITY STUDY TOUR

Credit card details: Expiry Date _____

VISA Master Card American Express Eurocard

Date

Signature

* If you choose payment by credit card, we strongly advise the registration to be sent by FAX and not by E-mail.

4th Security Study Tour

Terms and Conditions

1. The deadline for registration applications is 26 August 2008. Registration is valid only once UITP has confirmed the registration has been accepted and that the correct payment is received by UITP.
 2. Once the registration is received by UITP, the name of the participant will be automatically added onto the waiting list. A confirmation of receipt will be sent within 5 working days. If the registration is then accepted, a confirmation of a Study Tour Place will be sent to the participant, as well as an invoice for the fee.
 3. The Study Tour is open to UITP members (Full Members, Associate and Academic Members, Prospective Members, Honorary Members, Personal Members and Members of all UITP Commissions & Committees).
 4. Priority is given to Public Transport Operators and Authorities.
 5. The payment is to be made in EURO to UITP. Possible costs related to fulfilling the payment have to be carried by the participant.
 6. Written cancellation requests received before 26 August 2008 will be accepted and confirmed by UITP. Only confirmed cancellations will result in a full refund (minus an administration fee of 500€).
 7. There is no refund for cancellations received after 26 August 2008. A registered person can decide to be substituted by someone else (until 2 weeks before the event with an administration fee of 250€).
 8. Registered participants will receive, at the latest on 1 September 2008, written confirmation that the study tour is actually taking place. This is the case when a minimum of 20 confirmed registrations have entered UITP. If, by this date, less than 20 participants have registered, UITP reserves the right to cancel the event.
 9. Should the event be cancelled by UITP, each received payment for registration will be refunded.
 10. UITP cannot be held responsible for any costs incurred by the cancellation of the event.
 11. The organiser, UITP, reserves the right to make amendments to the programme or any related activity at its discretion at any time.
 12. The fee includes 5 hotel nights in a single room, including breakfast, only in the Official Hotels of the Study Tour. UITP will not pay for a room booked in another Hotel. If a participant requests a double room, he/she will pay the difference. If a participant requests extra nights in the Hotels, the extra nights will be charged to the participant. Hotel extras (porterage, room service, telephone bills, newspapers etc) will be charged to the participant to be paid on check-out.
 13. The fee includes one flight in economy class between San Francisco and Los Angeles. The flight will be booked by UITP upon acceptance of a place on the Study Tour.
 14. Participants are responsible for their own visas, if necessary, for entry to the United States of America
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