



# 1<sup>st</sup> UATP AFRICAN EXHIBITION 3 – 7 October 2010 - DAKAR

In conjunction with the 1<sup>st</sup> UATP African Congress •  
Venue: Hôtel Méridien Président de Dakar, Sénégal.  
Administration Office: Union Africaine des Transports Publics (UATP)  
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## ENTRY FORM

### 1. Exhibitor (to complete in capital letters)

Company name:		Contact Person:
		Contact Person's Title:
Address:		Tel.:
		Fax:
Postcode:	City:	e-mail:
Country:		website:
V.A.T. number:		UATP Membership Number:
Billing address: (only if different than the above):		

### 2. Stands

Stand size	2m x 2m	2m x 4m	3m x 3m	>9m <sup>2</sup>
Member	1.000€	1.800€	1.900€	200€/m <sup>2</sup>
Non-Member	1.400€	2.520€	2.660€	280€/m <sup>2</sup>

### 3.2 Stand reservation:

We book .....m<sup>2</sup> of stand

Stands include: separation walls, 1 table and 2 chairs.

### 3. Terms and conditions

Upon receipt of this entry form UATP will:

- a) Confirm the reservation of space and send the invoice
- b) Confirm the stand allocation once the Exhibitor has paid the full amount invoiced
- c) Reserve the right to reduce the delay of payment as the exhibition approaches
- d) Place the stands at the disposal of the participants when they have fulfilled all the obligations required by the management of the exhibition.

Schedule of payment:

Reservations made before the 30<sup>th</sup> of July 2010

- a) The total price of the stand and taxes (if applicable) are invoiced and the payment must be made within the 60 days of the date of invoice. Only those exhibitors who have made this payment can be allotted a definitive stand

Reservations made after the 30<sup>th</sup> of July 2010

- b) The total price of the stand and taxes (if applicable) are invoiced and the payment must be made **immediately**. Only the exhibitors who have made this payment can be allotted a definitive stand

Note: Any bank charges have to be paid by the exhibitors. In case of non-payment before the specified dates, UATP reserves the right to reallocate the reserved stand. The exhibitor, however, remains bound by his registration contract and has to pay the total costs of their exhibition stand.

### 4. UATP Membership fee

Exhibitors will profit from the members rate only if they have regularly paid all UATP membership fees including 2010.

### 5. Withdrawal

For cancellations made before 30 June 2010, 50% of the full amount of the original space will remain due. As from 1 July 2010, the exhibitor has to pay the full amount for the space reserved in all cases and whatever the reason for the withdrawal may be. Unpaid invoices remain due in all cases. Withdrawal must be made by registered post or by fax to the UATP exhibition management.

### 6. Declaration of the exhibitor

We confirm our participation in the **1st UATP AFRICAN EXHIBITION**, to be organised from 3 - 7 October 2010, and comply with the regulations governing the present contract and the attached General Exhibition Regulations.

Date: .....Name/Title: .....Signature: .....

## **7. General exhibition regulations**

### **Article 1 - Organisation**

The Organiser of the Exhibition is the African Association of Public Transport (UATP)

### **Article 2- Admission**

The Organiser is the only authority able to accept or reject applications and to allocate stands. Its decisions are final.

### **Article 3 - Contract**

The signed registration form constitutes a legally binding contract for the Exhibitors

All stands are confirmed in writing and the position allocated is definitive unless the Exhibitor has informed the Organiser within 4 weeks of the confirmation letter.

The Organiser reserves the right to change the allocation of stand in case of unforeseen and/or unavoidable circumstances, beyond its control.

### **Article 4 - Construction and dismantling timetable**

The exact timetable of move in/move out days will be sent by email.

Prolongation of move in, move out days above the days fixed by UATP are at the Exhibitors' own expense and are subject to availability in the Exhibition Centre.

### **Article 5 - Fitting and exploitation**

Any installations or decorative elements that could affect another exhibitor in any way are prohibited.

The Organiser's decision is final.

Noisy publicity of any kind, in particular the use of loud-speakers, is prohibited.

Publicity may only be handed out on the Exhibitor's own stand.

No part of the stand may exceed the given stand limits. The Exhibitor is responsible for organising his stand so that all exhibits can be examined and demonstrated within the stand limits.

Parts or exhibits exceeding the limits may be removed from the Exhibition hall by the Organisers at the expense of the Exhibitor.

The Exhibitor undertakes to keep his stand open throughout the duration of the Exhibition. He also undertakes not to remove any exhibits or dismantle his stand before the end of the Exhibition.

The exhibitor is not allowed to re-sell his or part of his stand to another company.

### **Article 6 - Insurance**

Exhibitors must be insured by an Insurance Company covering civil liability, stand material and the goods exhibited, whether these goods or material be their own or a third party's property. By way of their participation, Exhibitors automatically relinquish all claims, in the event of an accident or damage against :

1. The African Association of Public Transport (UATP)
2. The International Association of Public Transport (UITP)
3. The City and local hosts of Dakar
4. The Exhibitors at the Exhibition, the Exhibition visitors and the Congress participants
5. The directors, representatives, managers and officials appointed by these persons or bodies. Special regulations stating conditions of insurance are given in the Exhibition Handbook.

### **Article 7 - Civil liability**

*Of the Exhibitor :*

The Exhibitor is responsible for any damage to a third party, caused either by himself or by his employees or his material.

*Of the Organiser :*

The African Association of Public Transport (UATP) is responsible under civil law in its capacity as Organiser of the Exhibition and any other related events it organises. This liability shall in no case extend to the damage caused to visitors, Exhibitors or rented goods by third parties.

Hotel Meridien President is responsible for its civil liability in its capacity as owner of the premises and of fixed or temporary installations used for the Exhibition, as well as for the management of the concerns and handling of the activities it administers directly.

### **Article 8 - Cancellation of the Exhibition**

Exhibitors shall not be entitled to any compensation should political or economic circumstances or a case of force majeure prevent the Exhibition from being held, or limit its size or modify its nature. Should it not be possible for the Exhibition to open, all rental fees shall remain the property of the Organiser up to a sum corresponding to the amounts for which it is already committed.

### **Article 9 - Regulations**

The Organiser reserves the right to modify or complete at any time the provisions of the present General Regulations.

### **Article 10 - Jurisdiction**

In any disputes that may arise concerning the execution or interpretation of the present General Regulations, both parties declare that they agree to the competence of the Brussels Tribunal.