



1. DELEGATE INFORMATION

UITP Membership number:

Mr. Mrs. Ms. Language: English Chinese

Family name: First name:

Function:

Company:

Company Address:

Postcode: City:

Country:

Phone: Fax:

E-mail: VAT Number:

Accompanying person (Not applicable for fellow colleagues - one per registered delegate – entrance to sessions is not permitted)

Mr. Mrs. Ms.

Family Name: First Name:

2. ACTIVITIES (please tick your choice)

Monday, 15 November 2010	<input type="checkbox"/> Local Host Welcome Reception <input type="checkbox"/> with accompanying person
Tuesday, 16 November 2010	<input type="checkbox"/> Official Dinner* <input type="checkbox"/> with accompanying person
Technical visits Monday, 15 November 2010 from 14:30 to 17:30	<input type="checkbox"/> MTR Siu Ho Wan Depot and Operations Control Centre, Integration of Station with Maritime Square Commercial Complex <input type="checkbox"/> Tsing Ma Control Centre <input type="checkbox"/> KMB Shatin Depot and Bus Captain Training School

*Please specify your requirements for lunches and dinner (kosher, vegetarian, etc.):

3. REGISTRATION FEES

Preferential Rates:	Until 01/10/10	After 01/10/10	On the spot	Amount
<input type="checkbox"/> Members	700, 00 €/ 7,440 HKD	850, 00 €/ 9,050 HKD	1.000,00 €/ 10,630 HKD €
<input type="checkbox"/> Non-Members	1.100,00 €/ 11,700 HKD	1.250,00 €/ 13,280 HKD	1.400,00 €/ 14,880 HKD €
<input type="checkbox"/> Chairmen / Speakers				Free
<input type="checkbox"/> CD-Rom containing the full set of presentations available after the event At the special price of 50 EUR for UITP Members and 100 EUR for UITP Non-Members Please note that the CD-Rom will be offered to the delegates who register online €
Total:			€

4. PAYMENT - Registration is assured only upon receipt of event fees

If paying by credit card, do not send this form by Email. Please send by FAX to +852 2367 3375.

I have arranged on (date) for a money transfer in the above amount to be paid: account name "PC Tours & Travel", Bank code: 035, Branch code: 837, Account n° 328-708-030, Swift code: WIHBKHH, Bank Name "Wing Hang Bank Ltd", and Bank Address: No. 161 Queen's Road Central, Hong Kong.
Please make sure that you instruct your bank to guarantee payment for the full registration fees and to write as reference the **name of the participant** and the **name of the company**, followed by **Hong Kong 2010**.

Please use my **Visa** **MasterCard** **American Express**

Credit card number Exp. date (mm/yy) CVV/CVC Security Code

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Cardholder's name (as it appears on the credit card):

Card Issued by: (Name of bank / company) Card Issued by which Country:

I am in agreement with the terms and conditions as stated on the reverse page

Date & Signature

Registration Information

The event is open to UITP Members and non-members. For further details about membership, please contact Marie-Béatrice Fabbri, Membership Manager, marie-beatrice.fabbri@uitp.org or Angel Lee, Membership Services Officer, angel.lee@uitp.org.

Included in your registration fee:

- ∞ Conference and congress materials (list of participants, badge, final program)
- ∞ Access to all conference and congress sessions and technical visits
- ∞ An electronic access to the speakers' presentations via UITP E-Library (Mobi+)
- ∞ Lunch and coffee breaks as mentioned in the programme.
- ∞ Local Host Welcome reception on Monday 15 November 2010 and Official Dinner on Tuesday 16 November 2010.

Accompanying persons are welcome to join the social events but **are not allowed to enter the conference and congress sessions**.

Terms and conditions

- ◆ As soon as your registration form is received, an invoice will be issued on your behalf. A confirmation will be sent out after receipt of the invoiced registration fees.
- ◆ Please note that the bank transfer is to be done at least two weeks prior to the event and that **registration is assured only upon receipt of registration fees**. If the payment is made just before the event, a proof or a letter of guarantee will be required on the spot. Registered participants whose payment is not complete will not be allowed to attend the event.
- ◆ In order to benefit from the preferential rate, the registration has to be sent and the payment has to be made before the rates' deadline.
- ◆ Applicants who wish to receive an Invitation Letter for their visa applications are required to first pay their participation fee. Should the applicant not be granted his/her visa, the participation fee will be reimbursed (not including bank costs) providing a written proof from your embassy or consulate. UITP will grant visa invitation letter up to four (4) weeks prior to the conference date. Within four (4) weeks from the event date visa invitation letter cannot be guaranteed. Please note that all costs relative to the sending of those documents are to be supported by the participant.
- ◆ If you cannot attend the event we are happy to accept a substitute colleague at any time. In case of cancellation, we will deduct 50% of the according registration fee (less applicable bank charges) provided that your cancellation is received in writing by **15 September 2010** at the latest.
- ◆ Please note that no reimbursement can be made after this date and the registration fee is still due, even in case of no show.
- ◆ The organiser, UITP, reserves the right to make amendments to the programme or any related activity.
- ◆ For organisational reasons, only one accompanying person per delegate is allowed. Accompanying persons cannot be fellow employees.
- ◆ Bank charges have to be supported by the participant.

- ◆ The event registration fees are applicable to all participants, except speakers and session moderators.
- ◆ If you are a student, you will need to provide a copy of your student card and a copy of your passport or identity card showing that you are not older than 30 years old. Those documents have to be sent together with your registration.
- ◆ **Students will have to register by fax only.**
- ◆ Hotel accommodation is not included in the registration fee.

Important note: The non-payment of the UITP membership subscription by your company will entail the loss of the member's advantages such as the member event registration rate.

Hotel information

Delegates are kindly asked to make their hotel booking via the Hotel Booking Form available on the website.