



Registration form

10th Light Rail Conference

Madrid
18-20 October 2010

1. DELEGATE INFORMATION

UITP Membership number:

Mr. Mrs. Ms. Language: English German French Spanish

Family name: First name:

Function: Company:

Company Address:

Postcode: City:..... Country:.....

Phone: Fax:

E-mail: VAT Number:

Accompanying person (Not applicable for fellow colleagues - one per registered delegate – entrance to sessions is not permitted)

Mr. Mrs. Ms.

Family Name: First Name:

2. ACTIVITIES (please tick your choice)

Technical visits (Monday, 18 October, from 14:00 to 18:00)	<p style="color: red;">Please note that the technical visits are fully booked!</p> <p>Line ML1 (Metros Ligeros de Madrid) Line ML2 & ML3 (Metro Ligeros Oeste) Line ML4 (Tranvia de Parla)</p> <p>Places are limited to 50 participants per visit and will be assigned on a first come, first served basis. Should the visit of your choice be fully booked, you will receive a notification to allow you to modify your selection. A minimum number of participants per visit are required. Should the visit of your choice not have enough participants, we will contact you one week prior the event in order to allow you to modify your selection.</p>
Monday, 18 October 2010	<input type="checkbox"/> Welcome reception <input type="checkbox"/> with accompanying person
Tuesday, 19 October 2010	<input type="checkbox"/> Networking Dinner* <input type="checkbox"/> with accompanying person
*Please specify your requirements for lunches and dinner (kosher, vegetarian, etc.):	

3. REGISTRATION FEES

Preferential Rates:	Until 30/06/10 <small>(16% Spanish VAT included)</small>	From 1/7/10 until 09/10/10 <small>(18% Spanish VAT included)</small>	After 09/10/10 & On the spot <small>(18% Spanish VAT included)</small>	Amount
<input type="checkbox"/> Members	870 €	1062 €	1180 € €
<input type="checkbox"/> Non-Members	1160 €	1357 €	1534 € €
<input type="checkbox"/> Session Moderator / Speakers of the Conference				Free
<input type="checkbox"/> CD-Rom containing the full set of Conference presentations available after the event <small>At the special price of 50 EUR for UITP Members and 100 EUR for UITP Non-Members Please note that the CD-Rom will be offered to the delegates who register online to the Conference.</small>			€
Total:			€

4. PAYMENT - Registration is assured only upon receipt of conference fees

I have arranged on (date) for a money transfer in the above amount to be paid on UITP account n° 210-0117353-35, Swift code: GEBA BE BB – IBAN: BE 57210011735335 at BNP Paribas Fortis bank, Boulevard Anspach, 3, BE-1000 Brussels (Belgium).
Please make sure that you instruct your bank to guarantee payment for the full registration fees and to write as reference the **name of the participant** and the **name of the company**, followed by **Madrid 2010**.

Please use my **Visa** **Eurocard/Mastercard** **American Express**

Credit card number: Exp. date (mm/yy): CVV/CVC Security Code:

Cardholder's name (as it appears on the credit card):

I am in agreement with the terms and conditions as stated on the reverse page

Date & Signature

Registration Information

The Conference is open to UITP Members (Full members, Associate and Academic Members, Prospective Members, Honorary Members, Personal Members and Members of all UITP Commissions & Committees) and non-members. For further details about membership, please contact Marie-Béatrice Fabbri, Membership Manager, marie-beatrice.fabbri@uitp.org

Included in your registration fee:

- Conference materials (list of participants, badge, final programme)
- Access to all Conference sessions and technical visits
- An electronic access to the speakers' presentations via UITP E-Library (MOBI+)
- Lunch and coffee breaks as mentioned in the programme.
- Welcome reception on Monday 18/10/2010 and Networking Dinner on Tuesday 19/10/2010.

Accompanying persons are welcome to join the social events but **are not allowed to enter the Conference sessions.**

Terms and conditions:

- ♦ As soon as your registration form is received, an invoice will be issued on your behalf. A confirmation will be sent out after receipt of the invoiced registration fees.
- ♦ Please note that the bank transfer is to be done at least two weeks prior to the event and that registration is assured only upon receipt of registration fees. If the payment is made just before the Conference, a proof or a letter of guarantee will be required on the spot. Registered participants whose payment is not complete will not be allowed to attend the event.
- ♦ In order to benefit from the preferential rate, the registration has to be sent and the payment has to be made before the rates' deadline.
- ♦ Applicants who wish to receive an Invitation Letter for their visa applications are required to first pay their participation fee. Should the applicant not be granted his/her visa, the participation fee will be reimbursed (not including bank costs) providing a written proof from your embassy or consulate. UITP will grant visa invitation letter up to four (4) weeks prior to the Conference date. Within four (4) weeks from the Conference date visa invitation letter cannot be guaranteed. Please note that all costs relative to the sending of those documents are to be supported by the participant.

- ♦ If you cannot attend the Conference we are happy to accept a substitute colleague at any time. In case of cancellation, we will deduct 50% of the according registration fee (less applicable bank charges) provided that your cancellation is received in writing by 16 September 2010 at the latest.
- ♦ Please note that no deduction can be made after this date and the registration fee is still due, even in case of no show.
- ♦ The organiser, UITP, reserves the right to make amendments to the programme or any related activity.
- ♦ For organisational reasons, only one accompanying person per delegate is allowed. Accompanying persons cannot be fellow employees.
- ♦ Bank charges have to be supported by the participant.
- ♦ The Conference registration fees are applicable to all participants, except speakers and session moderators.
- ♦ If you are a student, you will need to provide a copy of your student card and a copy of your passport or identity card showing that you are not older than 30 years. Those documents have to be sent together with your registration.
- ♦ **Students will have to register by fax only.**
- ♦ Hotel accommodation is not included in the registration fee.

Important note: Non-member participation fees and rules will be applied automatically to companies or organisations if, for any reason, the payment of their UITP membership subscription has still not been effected.

Hotel information:

Delegates are kindly asked to make their hotel booking directly with the hotel. Please don't forget to mention UITP when making your reservation in order to benefit from the following negotiated rates (booking form can be downloaded on UITP website). All prices are mentioned included breakfast and VAT is not included:

Hotel Meliá Princesa (***)**

Princesa 27,
28008 Madrid
Spain
carlos.garcia.hernandez@solmelia.com

Double room for single use: 165 €
Double room: 180 €