



Registration form

1st UITP EURASIA CONGRESS

MOSCOW
6-8 September 2010

1. DELEGATE INFORMATION

UITP Membership number:

Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/>	Language: <input type="checkbox"/> English <input type="checkbox"/> Russian
Family name:	First name:
Function:	
Company:	
Company Address:	
Postcode:	City:
Country:	
Phone:	Fax:
E-mail:	VAT Number:

2. SOCIAL ACTIVITIES (please tick your choice)

Monday, 6 September 2010	<input type="checkbox"/> Welcome Get Together	<input type="checkbox"/> Lunch
Tuesday, 7 September 2010	<input type="checkbox"/> Lunch	<input type="checkbox"/> Official Dinner
Wednesday, 8 September 2010	<input type="checkbox"/> Lunch	

3. REGISTRATION FEES

	<input type="checkbox"/> Members	<input type="checkbox"/> Non-Members	<input type="checkbox"/> Chairman / Speaker	Amount
<input type="checkbox"/> Congress fee	<input type="checkbox"/> 325,00 €	<input type="checkbox"/> 384,00 €	<input type="checkbox"/> Free €
<input type="checkbox"/> CD-Rom containing the full set of conference presentations	<input type="checkbox"/> Free	<input type="checkbox"/> 118,00 €	<input type="checkbox"/> Free €
<input type="checkbox"/> Gala Dinner	<input type="checkbox"/> 30,00 €	<input type="checkbox"/> 30,00 €	<input type="checkbox"/> 30,00 € €
Total :			€

4. PAYMENT - Registration is assured only upon receipt of conference fees

For International delegates		
<input type="checkbox"/> I have arranged on (date) for a money transfer in the above amount to be paid on UITP account n° 210-0117353-35, Swift code: GEBA BE BB – IBAN: BE 57210011735335 at BNP Paribas Fortis Bank, Boulevard Anspach, 3, BE-1000 Brussels (Belgium).		
For Eurasian delegates		
<input type="checkbox"/> I have arranged on (date) for a money transfer in the above amount to be paid on UITP account n° 40807978700000004943 - BIC 0445854460 - at Barclays Bank, Kalantchevskaya Street 29/B2, 107078 Moscow		
Please make sure that you instruct your bank to guarantee payment for the full registration fees and to write as reference the name of the participant and the name of the company , followed by /moscow2010		
<input type="checkbox"/> Please use my	<input type="checkbox"/> Visa	<input type="checkbox"/> Eurocard/Mastercard
<input type="checkbox"/> American Express	Exp. date (mm/yy)	CVV/CVC Security Code
..... /
Cardholder's name (as it appears on the credit card):		
I am in agreement with the terms and conditions as stated on the reverse page		
Date & Signature		

FAX TO UITP: + 32 2 660 10 72

OR REGISTER ON LINE: www.expocitytrans.com

Terms and conditions

- **Registration is assured only upon receipt of registration fees.**
As soon as your registration form is received, an invoice will be issued on your behalf. A confirmation will be sent out after receipt of the invoiced registration fees.
- Please note that the bank transfer is to be done at least two weeks prior to the event. If the payment is made just before the congress, a proof or a letter of guarantee will be required on the spot. Registered participants whose payment is not complete will not be allowed to attend the event.
- In order to benefit from the preferential rate, the registration has to be sent and the payment has to be made before the rates' deadline.
- Applicants who wish to receive an Invitation Letter for their VISA application are required to first pay their participation fee. Should the applicant not be granted his/her VISA, the participation fee will be reimbursed (not including bank costs) providing a written proof from your embassy or consulate. UITP will grant visa invitation letter up to four (4) weeks prior to the congress date. Within four (4) weeks from the congress date visa invitation letter cannot be guaranteed. Please note that all costs relative to the sending of those documents are to be supported by the participant.
- If you cannot attend the congress we are happy to accept a substitute colleague at any time.
- **In case of cancellation, 50% of the corresponding registration fee (less applicable bank charges) will be refunded provided that your cancellation is received in writing by 1 August 2010 the latest.** Please note that no deduction can be made after this date and the registration fee is still due, even in case of no show.
- The organiser, UITP, reserves the right to make amendments to the programme or any related activity.
- For organisational reasons, only one accompanying person per delegate is allowed. Accompanying persons cannot be fellow employees.
- Bank charges have to be supported by the participant.
- The registration fees are applicable to all participants of the Congress, except speakers and session moderators. Payments are to be made in EURO.
- Hotel accommodation is not included in the registration fee.
- **Important note:** Non-member participation fees and rules will be applied automatically to companies or organisations if, for any reason, the payment of their UITP membership subscription has still not been effected.
- Please note: As reference for your payment, please indicate the complete invoice number and the name of the participant followed by /moscow2010. Please be aware that we cannot process payments without this information.